

Opening & Closing Services

Signal Number
 -

SUB ACCOUNT

Date Dealer No. Dealer

Customer Name

SERVICES

- UNSUPERVISED (no schedule required) SUPERVISED SUPERVISED WITH FAIL TO OPEN

Send Reports to: (if selecting text message notification please include carrier)

<p>1. Name:</p> <p>Real Time Notification sent as <input type="checkbox"/> None <input type="checkbox"/> Email <input type="checkbox"/> Text Message</p> <p>Emailed Summary Report: <input type="checkbox"/> None <input type="checkbox"/> Weekly <input type="checkbox"/> Monthly</p> <p>Cell Phone (<input type="text"/>) <input type="text"/> Carrier <input type="text"/></p> <p>Email address <input type="text"/></p>	<p>2. Name:</p> <p>Real Time Notification sent as <input type="checkbox"/> None <input type="checkbox"/> Email <input type="checkbox"/> Text Message</p> <p>Emailed Summary Report: <input type="checkbox"/> None <input type="checkbox"/> Weekly <input type="checkbox"/> Monthly</p> <p>Cell Phone (<input type="text"/>) <input type="text"/> Carrier <input type="text"/></p> <p>Email address <input type="text"/></p>
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HOW SUPERVISED OPENING AND CLOSING WORKS

Opening Time Window
 The customer may disarm the system up to 60 minutes before or up to 3 hours after the scheduled opening time listed below. If the customer intends to disarm the system outside that opening window, they must first contact Affiliated at (800) 434-4000 and be prepared to give their passcode.

Closing Time Window
 The customer may arm the system up to 60 minutes after the scheduled closing time and they can always close early. If the customer intends to arm the system after this window, they must first contact Affiliated at (800) 434-4000 and be prepared to give their passcode.

Example
 If you scheduled the location to open at 7:00am and close at 9:00pm, the customer may open as early as 6:00am (60 minute early opening window) or as late as 10:00am (3 hour late opening window). Disarming the system outside of this time period (6:00am-10:00am) will result in a verification call from Affiliated. Since the location calls for a close at 9:00pm, they may close at any time prior to 9:00pm (early close at any time) or as late as 10:00pm (60 minute late close window). If the system is not armed by 10:00pm, a verification call will be made by our monitoring center.

If the **Supervised with Fail to Open** service is selected, a verification call will be made if the location is not opened within the Opening Time Window on a day which the location is scheduled to be opened.

SUPERVISED SCHEDULE (for supervised accounts only)

Complete this section for SUPERVISED SYSTEMS ONLY. Leave the day blank if the location does not open on that day

SCHEDULE A	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Open (System Disarmed)	<input type="checkbox"/> AM	<input type="checkbox"/> AM	<input type="checkbox"/> AM	<input type="checkbox"/> AM	<input type="checkbox"/> AM	<input type="checkbox"/> AM	<input type="checkbox"/> AM
	<input type="checkbox"/> PM	<input type="checkbox"/> PM	<input type="checkbox"/> PM	<input type="checkbox"/> PM	<input type="checkbox"/> PM	<input type="checkbox"/> PM	<input type="checkbox"/> PM
Close (System Armed)	<input type="checkbox"/> AM	<input type="checkbox"/> AM	<input type="checkbox"/> AM	<input type="checkbox"/> AM	<input type="checkbox"/> AM	<input type="checkbox"/> AM	<input type="checkbox"/> AM
	<input type="checkbox"/> PM	<input type="checkbox"/> PM	<input type="checkbox"/> PM	<input type="checkbox"/> PM	<input type="checkbox"/> PM	<input type="checkbox"/> PM	<input type="checkbox"/> PM

Schedule B is often used for cleaning services or after hour personnel. Opening must be at least 2 hours after the latest closing time of Schedule A.

SCHEDULE B	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Open (System Disarmed)	<input type="checkbox"/> AM	<input type="checkbox"/> AM	<input type="checkbox"/> AM	<input type="checkbox"/> AM	<input type="checkbox"/> AM	<input type="checkbox"/> AM	<input type="checkbox"/> AM
	<input type="checkbox"/> PM	<input type="checkbox"/> PM	<input type="checkbox"/> PM	<input type="checkbox"/> PM	<input type="checkbox"/> PM	<input type="checkbox"/> PM	<input type="checkbox"/> PM
Close (System Armed)	<input type="checkbox"/> AM	<input type="checkbox"/> AM	<input type="checkbox"/> AM	<input type="checkbox"/> AM	<input type="checkbox"/> AM	<input type="checkbox"/> AM	<input type="checkbox"/> AM
	<input type="checkbox"/> PM	<input type="checkbox"/> PM	<input type="checkbox"/> PM	<input type="checkbox"/> PM	<input type="checkbox"/> PM	<input type="checkbox"/> PM	<input type="checkbox"/> PM

OBSERVED HOLIDAYS

Check each holiday on which the location will be closed for the entire day.

If at any time, the schedule is to be modified, temporarily or permanently, written notice must be submitted to Affiliated.

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|---|--|--|---|
| <input type="checkbox"/> NEW YEAR'S DAY | <input type="checkbox"/> INDEPENDENCE DAY | <input type="checkbox"/> VETERAN'S DAY | <input type="checkbox"/> OTHER <input type="text"/> |
| <input type="checkbox"/> MARTIN LUTHER KING JR. DAY | <input type="checkbox"/> LABOR DAY | <input type="checkbox"/> THANKSGIVING DAY | <input type="checkbox"/> OTHER <input type="text"/> |
| <input type="checkbox"/> PRESIDENT'S DAY | <input type="checkbox"/> ROSH HASHANAH DAY 1 | <input type="checkbox"/> THANKSGIVING FRIDAY | <input type="checkbox"/> OTHER <input type="text"/> |
| <input type="checkbox"/> GOOD FRIDAY | <input type="checkbox"/> ROSH HASHANAH DAY 2 | <input type="checkbox"/> CHRISTMAS EVE DAY | <input type="checkbox"/> OTHER <input type="text"/> |
| <input type="checkbox"/> EASTER SUNDAY | <input type="checkbox"/> YOM KIPPUR | <input type="checkbox"/> CHRISTMAS DAY | <input type="checkbox"/> OTHER <input type="text"/> |
| <input type="checkbox"/> MEMORIAL DAY | <input type="checkbox"/> COLUMBUS DAY | <input type="checkbox"/> NEW YEAR'S EVE DAY | <input type="checkbox"/> OTHER <input type="text"/> |

SYSTEM USERS

List keypad users under Username. If you are using 4x2 format list opening and closing codes for each user. If you are using another format list a User ID. Please include an individual passcode for each user.

USER NAME	OPEN	CLOSE	USER ID	PASSCODE

NOTES:

Email to: **updates@affiliated.com**
 FAX to: **800.323.2987**

**Call Affiliated Monitoring Dealer Services
 with any questions at 800.523.4900**